**「****代辦小一統一派位註冊手續」授權書**

致：將軍澳循道衞理小學

本人因事未能親自前往貴校為申請兒童 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_（兒童姓名）（\*男／女）（小一入學申請編號：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_）辦理小一註冊手續。現授權 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \*先生／女士（身份證明文件號碼：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_）全權負責辦理有關手續。

家長／監護人 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (姓名) (身份證明文件號碼) (簽署)

20\_\_\_\_ 年 \_\_\_\_ 月 \_\_\_\_ 日

\* 請將不適用的字句刪去。

**Letter of Authorization – Central Allocation Primary One Pupil Registration**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To: Tsueng Kwan O Methodist Primary School

 Owing to personal reason, I could not proceed to complete the pupil registration for the applicant child \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (child’s name) (\*M / F) of POA Application No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at your school.

 I would like to authorize \*Mr / Ms \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of identity document No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to proceed the related procedures on my behalf.

Parent/Guardian \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Name) (Identity document No.) (Signature)

\* Delete whichever is inappropriate.